

## BENEFICIARY DESIGNATION FORM

1. PARTICIPANT INFORMATION		
Participant's Name (Last, First, Middle Initial)	Social Security Number	Date of Birth
2. PURPOSE OF THIS BENEFICIARY DESIGNATION FORM		
<input type="checkbox"/> New beneficiary designation  <input type="checkbox"/> Modification of existing beneficiary designation		
3. MARITAL STATUS		
<input type="checkbox"/> I am <b>NOT</b> married. (Check this box if you are single, divorced, legally separated, or widowed.) <i>[I understand that if I should become married, any beneficiary designation under this Beneficiary Designation Form becomes null and void to the extent my spouse is not the designated beneficiary. I understand that if I should become married, I will inform the Plan Administrator of my change in marital status.]</i>		
<input type="checkbox"/> I am married. (Check this box and complete the following information if you are married.) Spouse's name _____  Spouse's date of birth _____  <i>[I understand that my spouse is the automatic beneficiary of my entire benefit under the Plan, unless my spouse affirmatively elects to waive his/her rights on a separate Spousal Consent to Beneficiary Designation Form. Any designation of a beneficiary other than my spouse under this Beneficiary Designation Form will be null and void, to the extent my spouse does not consent to the naming of such alternate beneficiary on the Spousal Consent to Beneficiary Designation Form.]</i>		
4. PRIMARY BENEFICIARIES		
I hereby designate the following person(s) as the primary beneficiary(ies) of my benefits under the above-named Plan upon my death. This designation revokes any prior beneficiary designation and will control over any other beneficiary designation made outside of the Plan. I understand that if I am married, my spouse must consent to any designation of a Primary Beneficiary other than my spouse.		
<input type="checkbox"/> My spouse is the 100% death beneficiary under the Plan upon my death. <input type="checkbox"/> I name the following person(s) as my primary death beneficiary(ies):		
<b>NAME, SSN AND ADDRESS</b>	<b>RELATIONSHIP</b>	<b>PERCENTAGE SHARE</b>
		<b>TOTAL = 100%</b>

**5. CONTINGENT BENEFICIARIES (OPTIONAL)**

I hereby name the following person(s) as Contingent Beneficiary(ies) should the Primary Beneficiary(ies) named above fail to survive me: *(Unless stated otherwise in 6., below, Contingent Beneficiaries will benefit only if all Primary Beneficiaries named above fail to survive me.)*

NAME, SSN AND ADDRESS	RELATIONSHIP	PERCENTAGE SHARE
		<b>TOTAL = 100%</b>

**6. SPECIAL LANGUAGE (COMPLETE THIS BOX IF YOU WISH TO ADD SPECIAL LANGUAGE REGARDING THE DESIGNATION OF PRIMARY OR CONTINGENT BENEFICIARIES UNDER THE PLAN.)**

**7. ACKNOWLEDGEMENT AND WAIVER**

I hereby acknowledge that I have read and understand my rights, and my spouse's rights, with respect to death benefits under the Plan, as described in the *Explanation of Death Benefits and Designated Beneficiaries*. I understand that if any designated beneficiary predeceases me, that individual's share of benefits will be allocated to the remaining beneficiaries in the manner described in the *Explanation of Death Benefits and Designated Beneficiaries*.

I understand that if I am married and I wish to name a designated beneficiary other than my spouse, my spouse must agree to such designation by completing a *Spousal Consent to Beneficiary Designation Form*. I understand that any change in my marital status may affect the validity and legal effect of my designated beneficiary elections. I agree to notify the Plan Administrator of any change in my marital status.

I understand I am solely responsible for the effect and validity of this form. Neither the Plan Administrator nor any other Plan representative is responsible for the elections I have made under this form. I understand that I should seek legal counsel if I wish to ensure that this form accomplishes my intentions and will be upheld upon my death.

**8. SIGNATURES**

<b>PARTICIPANT'S SIGNATURE</b>	<b>DATE</b>
<b>EMPLOYER'S SIGNATURE</b>	<b>DATE</b>

# SPOUSAL CONSENT TO BENEFICIARY DESIGNATION FORM

*This Spousal Consent to Beneficiary Designation Form is to be used if a Participant is married and wishes to name a designated beneficiary other than the Participant's spouse to receive death benefits under the Plan. This Form need not be completed if the Participant's spouse is named as the 100% Primary Beneficiary on the Beneficiary Designation Form. (For more information regarding death benefits under the Plan, see the Summary Plan Description (SPD), the Explanation of Death Benefits and Designated Beneficiaries, or contact the Plan Administrator or other Plan representative.)*

1. PARTICIPANT INFORMATION		
<b>Participant's Name</b> (Last, First, Middle Initial)	<b>Social Security Number</b>	<b>Date of Birth</b>
2. SPOUSE INFORMATION		
<b>Spouse's Name</b> (Last, First, Middle Initial)	<b>Social Security Number</b>	<b>Date of Birth</b>
3. CONSENT TO ALTERNATE BENEFICIARY		
<p>By signing this <i>Spousal Consent to Designated Beneficiary Form</i>, I acknowledge that I am married to the above-named Participant and I understand that, as the Participant's surviving spouse, I would be entitled to 100% of the Participant's vested benefits under the Plan upon his/her death. I have read and understand the <i>Explanation of Death Benefits and Designated Beneficiaries</i> which explains my rights to death benefits under the Plan.</p> <p>I understand that by signing this <i>Spousal Consent to Designated Beneficiary Form</i>, I am agreeing to the designation of an alternate beneficiary to receive death benefits under the Plan upon the death of the above-named Participant. I have reviewed the <i>Beneficiary Designation Form</i>, dated _____ <i>[insert date from Beneficiary Designation Form]</i>, and agree to the designation of the alternate beneficiary(ies) stated therein. I understand that by signing this <i>Spousal Consent to Designated Beneficiary Form</i>, I am waiving my rights to receive death benefits under the Plan in favor of the alternate beneficiary(ies) named in the above-referenced <i>Beneficiary Designation Form</i>.</p> <p>I understand and acknowledge that I am completely responsible for understanding my legal rights under the Plan and that I have the right to seek legal counsel to ensure that my consent accomplishes my intentions. I understand that I do NOT have to complete this form. If I do not complete this form, I will receive 100% of the death benefits under the Plan upon the Participant's death. I understand that I cannot revoke this form once I sign and date it unless the Participant completes a new <i>Designation of Beneficiary Form</i>.</p>		
_____	_____	
Spouse's Signature		Date
4. NOTARIZATION		
<p>State of _____ )                  _____ ) ss.                  County of _____ )</p> <p>BEFORE ME, the undersigned, a Notary Public, personally appeared _____ (Spouse), who signed the above <i>Spousal Consent to Designated Beneficiary Form</i> as a free and voluntary act.</p> <p>IN WITNESS WHEREOF, I have signed my name and affixed my official notarial seal this _____ day of _____, 20____.</p> <p>(SEAL) <span style="float: right;">Notary Public _____</span>  <span style="float: right;">My Commission expires: _____</span></p>		